**Sample Letter (linked) of Instruction from Donor to IRA Provider:**

[DATE]

[NAME OF IRA PROVIDER]

*(Call your plan provider to determine the most efficient way to send this letter of instruction)*

Re: Request for Qualified Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a qualified charitable contribution from my Individual Retirement Account Number:

**[insert account number]**

as provided by the Tax Increase Prevention Act of 2015 and Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_ payable to **Yellowstone Forever** at the following address:

Yellowstone Forever Gift Processing  
PO Box 97085  
Washington, DC 20007-7518  
TAX ID: 47-5427975

In your transmittal to the charity, **please state my name and address as the donor of record** in connection with this transfer and copy me on your transmittal.

If you have any questions or concerns regarding this request, I can be reached at [DONOR PHONE AND EMAIL ADDRESSES].

Thank you for your prompt attention to and assistance with this matter.

Sincerely,

[DONOR NAME]  
[DONOR ADDRESS]